Active DECOS Initiatives

Committee - Distance Education

Purpose Statement: a.   Review and recommend policies and procedures for the conduct of online instruction and the operation of online courses
b.   Make recommendations to the Academic Senate regarding priorities as they relate to instructional support for online and hybrid courses
c.   Provide input to the Academic Senate on the development of policies and academic initiatives as they relate to online courses
d.   Serve as a discussion forum for pedagogical issues regarding the teaching, learning, assessment, ADA/504/508 compliance, and student support services for online and hybrid courses.

Meets on the first Tuesday of the month.
Membership: Distance Education Coordinator, co-chair (Brice Nakamura)
VP of Academic Services or designee, co-chair (Angela Sanchez)
Faculty (one per division) appointed by Academic Senate upon recommendation from the divisions
Agriculture – Allison Ferry-Abee
Business – Vacant
Consumer Family Studies – Vacant
Fine Arts – Vacant
Industry and Technology – Vacant
Language Arts – David Hurst
Library – Mai Soua Lee
Math – George Woodbury
Allied Health – Vacant
P.E. – vacant
Science – vacant
Social Sciences – Linda Del Rio
Counseling – Kristi Hodges
One classified employee appointed by classified employees (Jeremy Tierce)
One student, nonvoting, appointed by students

Initiative: Revise Distance Learning Addendum (DLA)

Due to changes in title 5 and recommendations from the new state-wide DE guidelines, the committee will review and revise the Distance Learning Addendum to the Course Outline of Record (COR).
Initiative Status: Active
Academic Year: 2019 - 2020
Start Date: 10/01/2019

Directly related to Outcome

Results

Report Type: End-of-Year   05/08/2020
Result: Satisfactory
We had been waiting to revise the DLA after the Chancellor's Office issued the long-awaited new DE guidelines. That release has been delayed, so we were going to wait until next year to finish this initiative. COVID-19 necessitated the immediate revision of the DLA which was passed by DECOS on May 5th.

Committee - Distance Education

Report Type: Mid-Year	12/11/2019

Result: Carried Forward

We have put this item on the agenda twice in the fall semester and have run out of time to discuss it during the meeting. A draft was circulated and members made comments on the draft. We will focus on this initiative at the first meeting of the spring 2020 semester.

Initiative: Develop New DE Plan for the District

The 2017-2020 DE Plan has reached its end of life. Because of the success of the 2017-2020 plan, DECOS intends to develop a new plan for 2020-2023.

Initiative Status: Active
Academic Year: 2019 - 2020
Start Date: 10/01/2019

Directly related to Outcome

Results

Report Type: End-of-Year | 05/04/2023
Result: Carried Forward

The RSI training finished in March with 16 participants. The faculty are now in the process of observing other faculty's classes. This initiative will need to be carried over into FA 23

Report Type: Mid-Year | 03/06/2023
Result: Carried Forward

DE Coordinators have secured funding for an initial team to observe and give feedback on Regular and Substantive Interaction in courses in a peer to peer setting. The team in currently going through training. DE Coordinators and DECOS will continue to support efforts.

Report Type: Beginning of Year | 10/22/2022
Result: Carried Forward

DECOS will pursue developing a Peer Online Course Review system for faculty. We will partner with the CCCCO and use their resources, rubrics, etc to obtain the ability to self-badge our courses as "peer reviewed" on the CVC Exchange. the Committee will secure funding for an initial team to go through the approval and review process, and then act as coaches for other faculty.

Report Type: End-of-Year | 09/09/2022
Result: Carried Forward

DECOS will continue to wait for updates from the Chancellor's office regarding Title 5 changes for Distance Education. Once those changes are chaptered and guidance is issued, the committee can work on a new DE plan. In the mean time, other items and issues can be added and addressed in an ongoing manner (i.e. updating the DE web page)

Report Type: End-of-Year | 05/08/2020
Result: Carried Forward

DECOS has discussed the idea of creating a new DE plan for the District but could not agree on a focus. It was agreed at the May 5th meeting that we may want to carry forward the initiative to 2020-2021, so we have placed it on the September 2020 agenda. The District's COVID-19 response has impacted every aspect of DE, all of which will require time to understand.

Report Type: Mid-Year | 12/11/2019
Result: Carried Forward

DECOS prioritized this initiative as the third of the three for the year. We will discuss it in the spring 2020 semester.

Initiative: Promote teaching strategies to support Equity in online learning and teaching

Committee - Distance Education

Compile and communicate suggestions for teaching strategies to support equity

Initiative Status: Active
Academic Year: 2020 - 2021, 2022 - 2023
Start Date: 10/07/2020

Directly related to Outcome

Results

Report Type: End-of-Year   05/04/2023
Result: Satisfactory
The DE Coordinator for Professional development offered workshops and professional development opportunities to support this objective.

Report Type: Mid-Year   03/07/2023
Result: Carried Forward
The DE Coordinator for Professional development will offer workshops and professional development opportunities to support this objective. The EOY report will detail this year's workshops.

Report Type: End-of-Year   09/09/2022
Result: Carried Forward
The DE Coordinator for Professional development will take on this role. DE as an area will be changing and new leadership may see fit to use alternate methods. DECOS will support the DE Coordinator's work as needed.

Report Type: End-of-Year   05/06/2021
Result: Carried Forward
The group developed a list of strategies that they want to share with EDAC for input. It may be possible to present the recommendations to the Academic Senate after EDAC has taken a look at the list.

Report Type: Mid-Year   12/16/2020
Result: Carried Forward
The group is drafting a list of recommendations. Further refinement is planned for the spring semester.

Initiative: Conduct Routine Business 22-23

DECOS will conduct routine business as outlined in the Governance Manual, including the review of annual committee survey.

Initiative Status: Active
Academic Year: 2022 - 2023
Start Date: 09/06/2022

Directly related to Outcome

Results

Report Type: End-of-Year   05/04/2023
Result: Satisfactory
DECOS meetings and business was carried out for the academic year. Meeting documents will be updated on the website by the end of the semester.

Report Type: Mid-Year   03/06/2023
Result: Carried Forward
DECOS Continues to meet during regular scheduled meeting times. Meetings have resumed in a face-to-face setting effective March 7 2023 in accordance with the end of the State of Emergency by Gov. Newsom. DECOS will develop a plan for accommodating faculty who need to meet virtually under new guidance.

Report Type: Beginning of Year   10/22/2022

Committee - Distance Education

Result: Carried Forward
DECOS has scheduled meetings for the 22-23 academic year. Agendas and minutes will be posted to the DECOS Website.

Initiative: Define Regular and Substantive Interaction

The Chancellor's office has chaptered the new Title 5 Guidelines and they will take effect in the Fall 22 Semester. In preparation for accreditation and to align with new guidelines, the Committee will develop a definition or guidelines for "Regular and Substantive Interaction" which replaces "Regular and Effective Contact" in Title 5 relating to online courses.

Initiative Status: Active
Academic Year: 2022 - 2023
Start Date: 10/20/2022

Directly related to Outcome

Results

Report Type: End-of-Year   05/04/2023
Result: Satisfactory
After conducing a training on Regular and Substantive Interaction (RSI), the RSI guidelines developed during the training er approved by Academic Senate. Action is complete, but recommend reviewing the guidelines next year for revisions if needed.

Report Type: Mid-Year   03/06/2023
Result: Carried Forward
DECOS developed a draft in February and took it to Senate for feedback. The committee will continue working on the draft and seek approval by Academic Senate in April or May.

Report Type: Beginning of Year   10/22/2022
Result: Carried Forward
The Committee will begin work on this initiative in Fall 2022.

Initiative: Revise Distance Education Website

The committee will consider the DE Website and offer suggestions to improve access to resources for students and faculty.

Initiative Status: Active
Academic Year: 2022 - 2023
Start Date: 10/20/2022

Directly related to Outcome

Results

Report Type: End-of-Year   05/04/2023
Result: Carried Forward
The committee spent time looking at the current DE website to look for needs. One idea that the committee would like to explore is creating more student suport resources such as a video that explains the different types of delivery methods (i.e. face to face, hybrid, online, online with orientation, etc). It was also suggested that a canvas shell for faculty be built and distributed on the website.

Report Type: Mid-Year   03/07/2023
Result: Carried Forward
The Committee will look at the website and identify areas for improvement.

Report Type: Beginning of Year   10/22/2022
Result: Carried Forward
The Committee will begin working on this in Fall 2022